

INSTALLER TECHNICIAN'S EVALUATION OF TELECOM APPRENTICE

-This form is to be filled out in INK by the Installer Technician the Apprentice is working with.

-Installer Technician is to review the evaluation with the Apprentice.

-Apprentice **MUST** sign and return the evaluation to the JATC by the 5th of every month.

APPRENTICE Name: _____

How Long has this

Month: _____

Apprentice been working for you?

Months	Days

INITIATIVE

- Room for Improvement
- Average
- Helps Keep the Job Moving

MECHANICAL APTITUDE

- Very Little
- Average
- Very High

SAFETY RULES

- Disregard Rules
- Average
- Very Safety Conscious

ATTITUDE

- Resentful - Uncooperative
- Acceptable
- Cooperative – Helpful & Alert

RESPONSIBILITY

- Unconcerned - Lackadaisical
- Acceptable
- Very Dependable

USE OF WORKING TIME

- Frequently Loafs
- Fairs
- Always Stays Busy

TARDINESS

- Frequently Late
- Seldom Late
- Never Late

ACCURACY

- Makes Many Careless Errors
- Average
- Does It Right

APPEARANCE/HYGIENE

- Poor – Needs Attention
- Acceptable
- Always Neat and Presentable

ATTENDANCE

- Frequently Off Work
- Seldom Off Work
- Never Off Work

COMMUNICATION SKILLS

- Does NOT Easily Understand
- Average
- Almost Always Understands

TOOLS

- Has Proper, Well-Maintained Tools
- Lacks Proper Tools

ATTIRE

- Wears Proper Work Clothes
- Does NOT Dress for the Job

Jobsite Location: _____

ANY CONCERNS SHOULD BE ADDRESSED IMMEDIATELY WITH THE APPRENTICE

Considering their time in the Apprenticeship, the Apprentice's knowledge of the trade is:

- Unsatisfactor
- Below Average
- Average
- Above Average

Installer Technician Comments: _____

I HAVE DISCUSSED THESE COMMENTS AND THIS EVALUATION WITH THE APPRENTICE.

Apprentice's Signature

Date

Installer Tech Signature

Date

Installer Tech Printed Name

****PLEASE MAKE SURE APPRENTICE'S NAME IS PRINTED AT THE TOP OF THIS FORM. THIS FORM MUST BE COMPLETED AND RETURNED TO THE JATC BY DUE DATE. (5TH OF EVERY MONTH)****